

MAHATMA EDUCATION SOCIETY'S

**PILLAI HOC COLLEGE OF ARCHITECTURE**

Pillai HOCL Educational Campus, Rasayani

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Ref. No. PHCOA / 2022-23 /

Date: 18<sup>th</sup> July 2022

To,

Prof. Amrut Deshpande

**Subject: Appointment as Secretary of Internal Complaints Committee.**

Sir,

I am pleased to inform that you have been appointed as the Secretary of Internal Complaints Committee for the academic year 2022-23 in pursuant to provisions laid down as per UGC and Mumbai University norms.

The Office order of the Constitution of the Committee is attached herewith.

Thank you,

Yours faithfully,



Prof. Suchita Sayaji

Principal



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Ref. No. PHCOA / 2022-23 /

Date: 18<sup>th</sup> July 2022

To,

Prof. Abhishek Chakraborty

**Subject: Appointment as Member of Internal Complaints Committee.**

Sir,

I am pleased to inform that you have been appointed as the Member of Internal Complaints Committee for the academic year 2022-23 in pursuant to provisions laid down as per UGC and Mumbai University norms.

The Office order of the Constitution of the Committee is attached herewith.

Thank you,

Yours faithfully,



Prof. Suchita Sayaji

Principal



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Ref. No. PHCOA / 2022-23 /

Date: 18<sup>th</sup> July 2022

To,

Prof. Renuka Wazalwar

**Subject: Appointment as Member of Internal Complaints Committee.**

Madam,

I am pleased to inform that you have been appointed as the Member of Internal Complaints Committee for the academic year 2022-23 in pursuant to provisions laid down as per UGC and Mumbai University norms.

The Office order of the Constitution of the Committee is attached herewith.

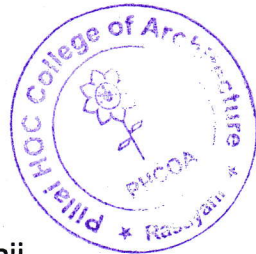
Thank you,

Yours faithfully,



Prof. Suchita Sayaji

Principal



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Date: 18<sup>th</sup> July 2022

**Subject: Constitution of Internal Complaints Committee for the Academic Year 2022-23.**

In pursuant to regulations of Mumbai University & Council of Architecture the Internal Complaints Committee for the academic year 2022-23 has been constituted consisting of following members:

- |                              |             |
|------------------------------|-------------|
| • Prof. Suchita Sayaji       | Chairperson |
| • Prof. Amrut Deshpande      | Secretary   |
| • Prof. Abhishek Chakraborty | Member      |
| • Prof. Renuka Wazalwar      | Member      |
| • Prof. Amit Kadam           | Member      |

The committee is responsible for the internal monitoring of the student's performance & all relevant aspects, as per the requirements of Mumbai University syllabus & accordance with the guidelines of Council of Architecture.

Thank you,

Yours faithfully,

Prof. Suchita Sayaji

Principal



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## PILLAI HOC COLLEGE OF ARCHITECTURE

Pillai HOCL Educational Campus, Rasayani

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Date: 21<sup>st</sup> July 2022

### **NOTICE**

All the members of the Internal Complaints Committee are hereby informed to attend an online meeting which will be held on 27<sup>th</sup> July, 2022, by 3:30pm on the following agenda:

- All relevant aspects for finding out opportunities and innovative ways for the process of the internal monitoring of regular college activities.
- To monitor regular attendance of students.
- More innovative ideas for Elective & College Project classes in upcoming semester.

All the members are requested to attend the online meeting positively.



Prof. Amrut Deshpande  
Member Secretary

MAHATMA EDUCATION SOCIETY'S

## PILLAI HOC COLLEGE OF ARCHITECTURE

Pillai HOCL Educational Campus, Rasayani

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Date: 27<sup>th</sup> July 2022

### **MINUTES OF THE MEETING OF INTERNAL COMPLAINTS COMMITTEE**

A meeting of the Internal Complaints Committee was conducted on 27<sup>th</sup> July, 2022 by 3:30pm. The following members were present for the meeting:

- |                              |             |
|------------------------------|-------------|
| • Prof. Suchita Sayaji       | Chairperson |
| • Prof. Amrut Deshpande      | Secretary   |
| • Prof. Abhishek Chakraborty | Member      |
| • Prof. Renuka Wazalwar      | Member      |
| • Prof. Amit Kadam           | Member      |

Prof. Suchita Sayaji was in the chair. She welcomed all the members present.

All the members of the committee discussed the matter at length regarding the directions given by the various statutory authorities like UGC, University of Mumbai Govt. of Maharashtra, Directorate of Technical Education, Mumbai regarding the training & internal monitoring activities which should be carried out more effectively.

All members agreed to find out ways to monitor regular attendance of students.

All the members agreed to contribute to the process of finding out innovative ways of conducting electives and college project classes.

Prof. Amrut Deshpande the member secretary requested that members should also look into the effective pursuit of the cell.

Prof. Suchita Sayaji  
Chairperson

Prof. Amrut Deshpande  
Secretary