## Mahatma Education Society's PILLAI HOC COLLEGE OF ARCHITECTURE

Pillai Hocl Educational Campus, Rasayani

Date: 18/01/2021

## **NOTICE**

All the members of the Students Grievance Redressal Committee are hereby informed to attend a meeting which will be held on 19<sup>th</sup>January 2021 at 3.00 p.m on the following agenda on online platform.

- 1. Discussion on complaints if any received from any student or parent regarding admission, administration, academic and other related subjects.
- 2. Any points to improve the Grievance Redressal mechanism.
- 3. Any other matter with the permission of the chair.

All the members are requested to attend the meeting positively.

Joydeep Dutta Member

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## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

A meeting of the Students Grievance Redressal Committee was conducted on online platform on 18th January 2021 at 3.00 p.m. The following members were present for the meeting.

Prof. Suchita M. Sayaji

Chairperson

Prof. Jayant Sahastrabudhe

Member

Prof. Joydeep Dutta

Member

Prof. Yugantara kale

Member

Prof. Pooja Hiremath

Member

Ms. Tanuja Jambhale

Member (Non-Teaching faculty)

Ms Alveera Patel

Gen. Secretary - Students CouncilMember (Student)

Prof. Suchita Sayaji was in the chair. She welcomed all the members present.

All the members of the committee discussed the matter at length the directions given by the various statutory authorities regarding the grievance redressal mechanism to be implemented in the institutes and suggested to give more publicity among students and parents about the committee during the admission period.

Prof. Joydeep Dutta, the member of the committee has informed that the committee has not received any complaints from any students regarding admission or any administrative matter during this academic year. However some students and their parents have requested at the time of admission for making payment of fees in two installments due to their financial position. This matter was put up before the management and management has allowed to them to pay their fees in two installments.

The meeting ended with vote of thanks to the chair.

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