



Mahatma Education Society's

## PILLAI HOC COLLEGE OF ARCHITECTURE

Pillai HOCL Educational Campus, HOC Colony, Rasayani, Via Panvel, Dist- Raigad, Pin: 410207

Tel: 02192- 669002

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Approved by COA, Government of Maharashtra and Affiliated to University of Mumbai

Inst. Code- AR3427

### Annual Report on E – Governance

Academic Year 2022-23

As per the policy adopted for E – Governance, the software / tools were utilised to streamline the process of data entry and maintenance of the record for the academic year 2022-23 in following areas of operations.

1. Administration:

EduRight software is used to maintaining record of student's admitted in academic year 2022-23. The data includes information such as address, contact number, academic record, attendance, fees update etc.

2. Students Admission and Support

Students were asked to use the PHCOA Student Portal which provided log in using email address provided by the institute to every student. Many students paid their fees through the portal and the payment receipts were made available in their account on student portal.

3. Examination

The examination cell prepared the result using the examination portal. The data was entered based on the marksheets provided by the teaching staff for each subject of the semester. A consolidated result was prepared using the software, it was reviewed by the examination in-charge before publishing to the students.

4. Library.

The library has adopted the KOHA- ILMs, Library Space-Institutional Repository, which helped students to search for physical and digital resources such as books, eBooks, journal copies etc.

5. Finance and Accounting.

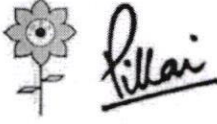
The financial records for the academic and financial year were maintained using Tally software by the administrative staff. The salary slips and other essential financial information was provided to the staff using e – governance tools.

6. ICT Tools.

All classrooms / studios are ICT enabled and faculties were encouraged to use ICT tools for effective teaching – learning process. Wi-Fi facility is constantly being improved to aid the use of ICT tools.

*Am Sayoj*





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7. Alumni.

Alumni were asked to register themselves using the link provided on the website.

Overall the e – governance has helped in the effective utilisation of human resources and data to maintain the records.

Date: 27/09/2023

IQAC Co-ordinator  
PHCOA

IQAC Chairperson  
PHCOA





## Annual Report on E – Governance

Academic Year 2021-22

As per the policy adopted for E – Governance, the software / tools were utilised to streamline the process of data entry and maintenance of the record for the academic year 2021-22 in following areas of operations.

1. Administration:

EduRight software is used to maintaining record of student's admitted in academic year 2021-22. The data includes information such as address, contact number, academic record, attendance, fees update etc.

2. Students Admission and Support

Students were asked to use the PHCOA Student Portal which provided log in using email address provided by the institute to every student. Many students paid their fees through the portal and the payment receipts were made available in their account on student portal.

3. Examination

The examination cell prepared the result using the examination portal. The data was entered based on the marksheets provided by the teaching staff for each subject of the semester. A consolidated result was prepared using the software, it was reviewed by the examination in-charge before publishing to the students.

4. Library.

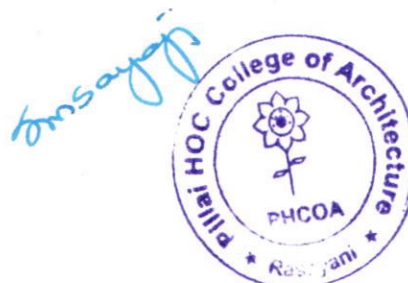
The library has adopted the KOHA- ILMS, Library Space-Institutional Repository, which helped students to search for physical and digital resources such as books, eBooks, journal copies etc.

5. Finance and Accounting.

The financial records for the academic and financial year were maintained using Tally software by the administrative staff. The salary slips and other essential financial information was provided to the staff using e – governance tools.

6. ICT Tools.

All classrooms / studios are ICT enabled and faculties were encouraged to use ICT tools for effective teaching – learning process.





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Pillai HOCL Educational Campus via Panvel, Dist. Raigad - 410207

7. Alumni.

Alumni were asked to register themselves using the link provided on the website.

E-governance has helped in streamlining the documentation and access of the records.

Date: 26/04/2022

IQAC Co-ordinator  
PHCOA

IQAC Chairperson  
PHCOA







## Annual Report on E – Governance

Academic Year 2020-21

As per the policy adopted for E – Governance, the software / tools were utilised to streamline the process of data entry and maintenance of the record for the academic year 2020-21 in following areas of operations.

1. Administration:

EduRight software is used to maintaining record of student's admitted in academic year 2020-21. The data includes information such as address, contact number, academic record, attendance, fees update etc.

2. Students Admission and Support

Students were asked to use the PHCOA Student Portal which provided log in using email address provided by the institute to every student. Many students paid their fees through the portal and the payment receipts were made available in their account on student portal.

3. Examination

The examination cell prepared the result using the examination portal. The data was entered based on the marksheets provided by the teaching staff for each subject of the semester. A consolidated result was prepared using the software, it was reviewed by the examination in-charge before publishing to the students.

4. Library.

The library has adopted the KOHA- ILMS, Library Space-Institutional Repository, which helped students to search for physical and digital resources such as books, eBooks, journal copies etc.

5. Finance and Accounting.

The financial records for the academic and financial year were maintained using Tally software by the administrative staff. The salary slips and other essential financial information was provided to the staff using e – governance tools.

6. ICT Tools.

All classrooms / studios are ICT enabled and faculties were encouraged to use ICT tools for effective teaching – learning process.

*Ansary*





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7. Alumni.

Alumni were asked to register themselves using the link provided on the website.

E – governance has been fruitful in maintaining and accessing the records in an efficient manner.

Date: 26/04/2021

IQAC Co-ordinator  
PHCOA

IQAC Chairperson  
PHCOA





## Annual Report on E – Governance

Academic Year 2019-20

As per the policy adopted for E – Governance, the software / tools were utilised to streamline the process of data entry and maintenance of the record for the academic year 2019-20 in following areas of operations.

### 1. Administration:

EduRight software is used to maintaining record of student's admitted in academic year 2019-20. The data includes information such as address, contact number, academic record, attendance, fees update etc.

### 2. Students Admission and Support

Students were asked to use the PHCOA Student Portal which provided log in using email address provided by the institute to every student. Many Students paid their fees through the portal and the payment receipts were made available in their account on student portal.

### 3. Examination

The examination cell prepared the result using the examination portal. The data was entered based on the marksheets provided by the teaching staff for each subject of the semester. A consolidated result was prepared using the software, it was reviewed by the examination in-charge before publishing to the students.

### 4. Library.

The library has adopted the KOHA- ILMS, which helped students to search for physical and digital resources such as books, eBooks, journal copies etc.

### 5. Finance and Accounting.

The financial records for the academic and financial year were maintained using Tally software by the administrative staff. The salary slips and other essential financial information was provided to the staff using e – governance tools.

*Sanjay*





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6. ICT Tools.

All classrooms / studios are ICT enabled and faculties were encouraged to use ICT tools for effective teaching – learning process.

7. Alumni.

Alumni were asked to register themselves using the link provided on the website.

E – governance has facilitated entering and accessing data and efficient maintenance of records.

Date: 28/02/2020

IQAC Co-ordinator  
PHCOA

IQAC Chairperson  
PHCOA







## Annual Report on E – Governance

Academic Year 2018-19

As per the policy adopted for E – Governance, the software / tools were utilised to streamline the process of data entry and maintenance of the record for the academic year 2018-19 in following areas of operations.

### 1. Administration:

EduRight software is used for maintaining record of student's admitted in academic year 2018-19. The data includes information such as address, contact number, academic record, attendance, fees update etc.

### 2. Students Admission and Support

Students were asked to use the PHCOA Student Portal which provided log in using email address provided by the institute to every student. Many students paid their fees through the portal and the payment receipts were made available in their account on student portal.

### 3. Examination

The examination cell prepared the result using the examination portal. The data was entered based on the marksheets provided by the teaching staff for each subject of the semester. A consolidated result was prepared using the software, it was reviewed by the examination in-charge before publishing to the students.

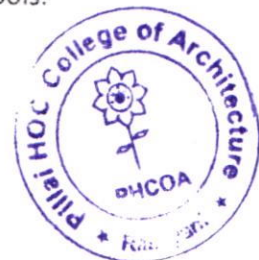
### 4. Library.

The library has adopted the KOHA- ILMS which helped students to search for physical and digital resources such as books, eBooks, journal copies etc.

### 5. Finance and Accounting.

The financial records for the academic and financial year were maintained using Tally software by the accounts staff. The salary slips and other essential financial information was provided to the staff using e – governance tools.

*Am Sayaji*





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6. ICT Tools.

All classrooms / studios are ICT enabled and faculty were encouraged to use smart classroom.

7. Alumni.

Alumni were asked to register themselves using the link provided on the website.

Implementation of e-governance has helped in maintaining and accessing the records in an efficient manner.

Date: 26/09/2019

IQAC Co-ordinator  
PHCOA

IQAC Chairperson  
PHCOA

