

Mahatma Education Society's
PILLAI HOC COLLEGE OF ARCHITECTURE

Pillai Hoc Educational Campus, Rasayani

Date 17/02/2025

NOTICE

All members of the Students Grievance Redressal Committee are hereby informed

Prof. Suchita Sayaji.	Principal	Chairperson
Prof. Amrut Deshpande.	Professor	Member
Prof. Kedar Shinde.	Associate Professor	Member
Ms. Linju Bhaskar.	Non-Teaching Staff	Member
President Student Council	Students Council	Member
Prof. Pooja Hiremath.	Asst. Professor	Member Secretary

to attend a meeting which will be held on 20th February 2025 at 3.00 p.m. in the Principal's Conference Room on the following agenda.

1. To review and approve the minutes of the previous meeting held on 19th July 2024.
2. To review the Action Taken Report
3. Discussion on complaints if any received from any student or parent regarding admission, administration, academic and other related subjects.
4. Discussion on directives received from statutory bodies and the points to improve the Grievance Redressal mechanism.
5. Any other matter with the permission of the chair.

All the members are requested to attend the meeting.



Thank you,

Prof. Pooja Hiremath

Member Secretary

Mahatma Education Society's
PILLAI HOC COLLEGE OF ARCHITECTURE

Pillai Hoc Educational Campus, Rasayani

Date: 21/02/2025

MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

A meeting of the Students Grievance Redressal Committee was conducted on 20th February 2025 at 3.00 p.m. in the Principal's Conference Hall. The following members were present for the meeting:

Prof. Suchita Sayaji.	Principal	Chairperson
Prof. Amrut Deshpande.	Professor	Member
Prof. Kedar Shinde.	Associate Professor	Member
Ms. Linju Bhaskar.	Non-Teaching Staff	Member
President Student Council	Students Council	Member
Prof. Pooja Hiremath.	Asst. Professor	Member Secretary

Prof. Suchita Sayaji was in the chair. She welcomed all the members present.

Agenda 1: To review and approve the minutes of the previous meeting held on 19th July 2024.

Member Secretary Prof. Pooja Hiremath read the minutes of the previous meeting held on 19th July 2024. The minutes were found to be in order and the same were confirmed and signed by the Chairman.

Resolution:

GRC/FEB/2025/01: Resolved to approve the minutes of the meeting held on 19/07/2024.

Agenda 2: Discussions conducted on the complaints if any received from any student & parent regarding Academics, Administration, and any other subjects.

Prof. Pooja Hiremath, Secretary of the committee informed that the committee that we have not received any complaint through the Online Grievance Redressal Mechanism or in person.

Agenda 3: Discussion on directives received from statutory bodies and the points to improve the Grievance Redressal mechanism.

All members of the committee discussed the matter at length the directions given by the various statutory authorities regarding the grievance redressal mechanism to be implemented in the institutes.

Prof. Amrut Deshpande suggested the committee that students and parents has to be informed about the constitution of committee during the admission period and orientation program conducted for freshers and publish a notice. All the members agreed to this suggestion

Prof. Pooja Hiremath suggested to submit an annual report to the University as per the University directives dated 14th May 2019 and presented a draft to the members. The members discussed and approved the Annual report

GRC/FEB/2025/02: Resolved to publicise among students and parents about the constitution of GRC committee during the admission period and orientation program conducted for freshers and to publish a notice for the same.

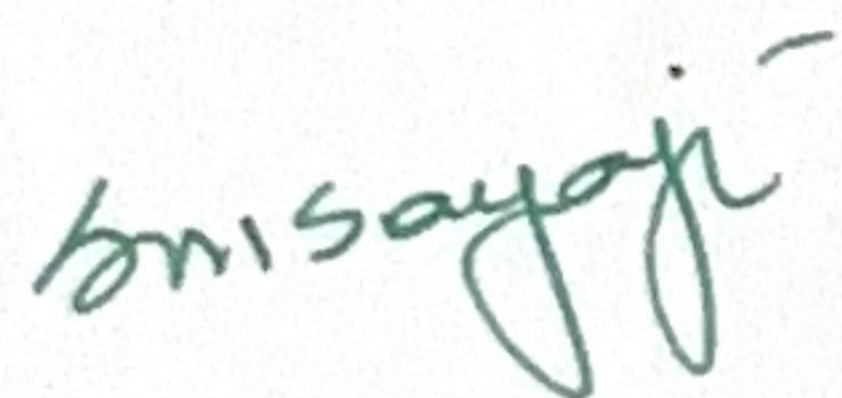
GRC/FEB/2025/03: Resolved to approve the annual report 2022-23.

GRC/~~FEB~~/2025/04: Resolved to submit the annual report to the University.

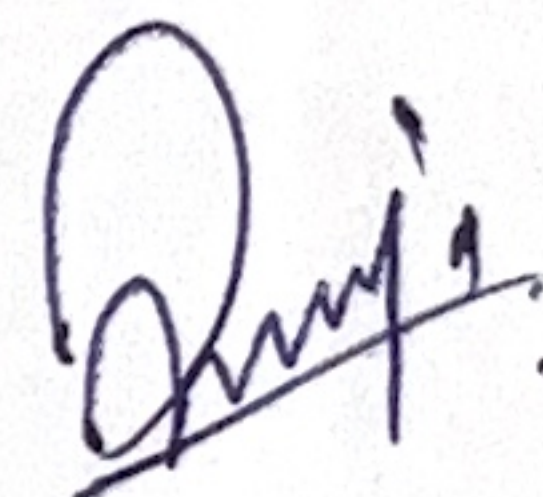
5. Any other matter with the permission of the chair.

There was no other matter pending for discussion.

The meeting ended with vote of thanks to the chair.



Prof Suchita Sayaji
Chairperson



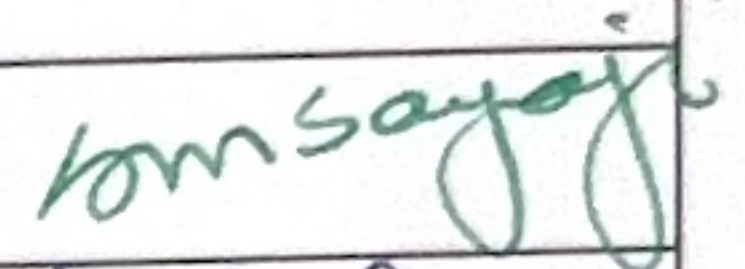
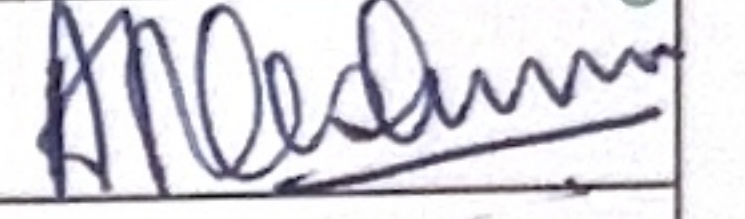
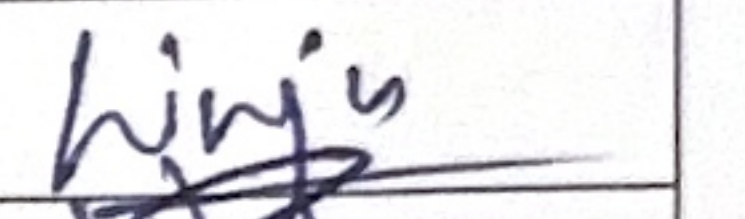
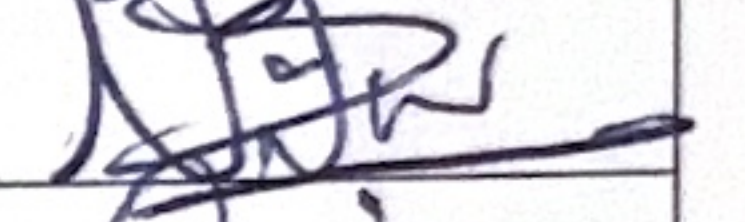
Prof. Pooja Hiremath
Member Secretary

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Attendance Sheet of Student Redressal Committee meeting held on 20/02/2025

Sr.No.	Name of the Member	Designation	Designation in Committee	Signature
1	Prof. Suchita M. Sayaji	Principal	Chairperson	
2	Prof. Amrut Deshpande	Professor	Member	
3	Prof. Kedar Shinde	Associate Professor	Member	
4	Ms. Linju Bhaskar	Non-Teaching Staff	Member	
5	President -Students Council	Students Council	Member	
6	Prof. Pooja Hiremath	Design Chair	Member Secretary	