

Mahatma Education Society's
PILLAI HOC COLLEGE OF ARCHITECTURE RASAYANI

Date : 02/05/2024

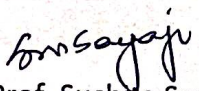
CONSTITUTION OF INTERNAL QUALITY ASSURANCE CELL

As per guidelines of National Assessment and Accreditation Council for the creation of Internal Quality Assurance Cell, the IQAC was constituted in PHCOA for Academic Year 2024-25 and 2025-26 under the chairpersonship of Principal.

The list of IQAC members is as follows:

Sr. no	Name	Designation	Position
1.	Prof. Suchita Sayaji	Principal, PHCOA	Chairperson
2.	Dr. Lata Menon	Management Representative	Member
3.	Dr. Priam Pillai	Management Representative	Member
4.	Mr. Pragnesh Shah	Senior Administrative Officer	Member
5.	Prof. Sandhya Mhatre	Associate Professor	IQAC Coordinator
6.	Prof. Amrut Deshpande	Professor	Member
7.	Prof. Aswathy Rajagopal	Assistant Professor	Member
8.	Prof. Amit Kadam	Associate Professor	Member
9.	Prof. Abhishek Chakraborty	Associate Professor	Member
10.	Ms. Sheena Nair	Administrative staff (Accounts)	Member
11.	Mr. Shahrukh Dawood	Administrative staff (Registrar)	Member
12.	Ms. Linju Bhaskar	Administrative staff	Member
13.	Ms. Himanshi Dodiya	Student member	Member
14.	Ar. Sahil Sheikh	Alumni member	Member
15.	Ar. Sreejesh Pisharody	Employer/ Industrialists member	Member
16.	Ar. Deepali Chawak	Employer/ Industrialists member	Member

The role of IQAC is to help the institute in planning and monitoring quality related activities and to ensure cross-sectional participation in the Institutions quality enhancement activities. The membership of nominated members shall be for a period of two years. The quorum for the meeting shall be two-thirds of the total number of members. IQAC shall meet at least once in every quarter. The agenda, minutes and action taken report shall be documented and maintained.


Prof. Suchita Sayaji

Principal, PHCOA



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF ARCHITECTURE, RASAYANI
Pillai HOCL Educational Campus via Panvel, Dist. Raigad - 410207

Date 10/03/2025

NOTICE

All the members of the IQAC (Internal Quality Assurance Cell) are hereby informed to attend a meeting which will be held on 19th March 2025 at 11.00 am in the conference room.

Agenda:

1. Reading and confirmation of MOM of IQAC meeting held on 6th January 2025
2. MES Research forum 2025-26
3. NSS Activities
4. Feedback from stakeholders
5. Value Added certificate Program for upcoming semester
6. Any other item with permission of the chair.

All the members are required to attend the meeting.

Prof. Sandhya Mhatre
IQAC Co-ordinator

Prof. Suchita Sayaji
Chairperson

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PILLAI HOC COLLEGE OF ARCHITECTURE RASAYANI

Copy for favour of information

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|-----|----------------------------|------------------|
| 1. | Prof. Suchita Sayaji | Chairperson |
| 2. | Dr. Lata Menon | Member |
| 3. | Dr. Priam Pillai | Member |
| 4. | Mr. Pragnesh Shah | Member |
| 5. | Prof. Sandhya Mhatre | IQAC Coordinator |
| 6. | Prof. Amrut Deshpande | Member |
| 7. | Prof. Aswathy Rajagopal | Member |
| 8. | Prof. Amit Kadam | Member |
| 9. | Prof. Abhishek Chakraborty | Member |
| 10. | Ms. Sheena Nair | Member |
| 11. | Mr. Shahrukh Dawood Sayyad | Member |
| 12. | Mrs. Linju Bhaskar | Member |
| 13. | Ms. Himanshi Dodiya | Member |
| 14. | Ar. Sahil Sheikh | Member |
| 15. | Ar. Deepali Chawak | Member |
| 16. | Ar. Sreejesh Pisharody | Member |

Sm Sayaji
Lata
Priam
Pragnesh
Sandhya
Amrut
Aswathy
Amit
Abhishek
Sheena
Shahrukh
Linju
Himanshi
Sahil
Deepali
Sreejesh

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Internal Quality Assurance Cell

Venue	PHCOA	Time	11.00 am	Date	19/03/2025
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Agenda :

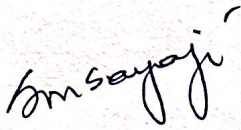
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Minutes of Meeting

1. The Chairperson convened the meeting and welcomed the members present.
2. The minutes of meeting held on 6th January 2025 were read and approved by members present.
3. The chairperson informed about the MES Research forum Seminar Series for AY 2025-26 which would consist of invited talks by faculty members from various MES institutes. A faculty member to be appointed to coordinate with the MES team for the Research forum. Faculties were encouraged to participate in the Research Forum and send their entries to the faculty coordinator.
4. Suggestions were invited for the topics for the Value Added certificate program to be conducted in the month of June. Suggested courses: Rhino, Biomimicry, 3D printing, Bamboo Architecture. The Value Added course coordinator to shortlist experts in the field and send the complete proposal to CDC for approval.
5. Discussion on several proposals given by the NSS coordinator for conducting various activities in the village adopted by the institute. Proposals were shortlisted and faculty coordinators were appointed to carry out the activities in the village in the upcoming semester. Faculty coordinators to do necessary preparations for the same.

6. IQAC team reviewed the various feedback forms to be sent to the stakeholders. The faculty coordinator to send across the feedback forms to all the stakeholders.
7. The Chairperson informed that the Semester 6 University exams will be conducted from 7th to 11th April. The exam coordinator to make necessary arrangements for the same.

The meeting ended with a vote of thanks by the Chair.



Prof. Suchita Sayaji

Chairperson

Mahatma Education Society's
PILLAI HOC COLLEGE OF ARCHITECTURE RASAYANI

Attendance for IQAC meeting held on 19/03/2025

1.	Prof. Suchita Sayaji	Chairperson
2.	Dr. Lata Menon	Member
3.	Dr. Priam Pillai	Member
4.	Mr. Pragnesh Shah	Member
5.	Prof. Sandhya Mhatre	IQAC Coordinator
6.	Prof. Amrut Deshpande	Member
7.	Prof. Aswathy Rajagopal	Member
8.	Prof. Amit Kadam	Member
9.	Prof. Abhishek Chakraborty	Member
10.	Ms. Sheena Nair	Member
11.	Mr. Shahrukh Dawood Sayyad	Member
12.	Mrs. Linju Bhaskar	Member
13.	Ms. Himanshi Dodiya	Member
14.	Ar. Sahil Sheikh	Member
15.	Ar. Deepali Chawak	Member
16.	Ar. Sreejesh Pisharody	Member

Suchita Sayaji

Lata Menon

Priam Pillai

Pragnesh Shah

Sandhya Mhatre

Amrut Deshpande

Aswathy Rajagopal

Amit Kadam

Abhishek Chakraborty

Sheena Nair

Shahrukh Dawood Sayyad

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